



Napa Valley College Criminal Justice Training Center

PRESENTS

Community Service Officer Academy

PURPOSE: A Community Service Officer is a civilian position within a law enforcement agency that is typically assigned a wide range of law enforcement related tasks. The Community Service Officer Academy is designed to provide with the basic skills necessary to carry out these tasks and is ideal for a newly hired CSO as well as students who are seeking employment as a CSO.

The course will include instruction on criminal law, report writing, basic investigations, evidence collection, restraining orders, hate crimes, professionalism, ethics, how to handle unusual incidents, and how to investigate traffic accidents. Students will receive certification in first aid/CPR, CLETS/NCIC, and missing persons investigation.

DATES: August 11 through 29, 2008

LOCATION: Napa Valley College Criminal Justice Training Center – Room 1013

COST: \$155 including registration and materials

CERTIFICATIONS:

- P.O.S.T Certified - Plan IV
- 3 Units of College Credit

REGISTRATION: To reserve a seat, please call (707) 253-3263 or Fax a request to (707) 253-3253. Enroll via the internet at www.nvccjtc.org

PARKING: A parking permit is not required for exempt vehicles. A daily \$1.00 parking permit is required for all other vehicles; the permit should be purchased from one of the parking machines located in the parking lots.

Students may not park in any area painted orange or marked as STAFF parking. This includes marked and un-marked police vehicles.

Napa Valley College Criminal Justice Training Center
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Napa, California 94558