



Napa Valley College Criminal Justice Training Center

PRESENTS

Teaching Report Writing

- PURPOSE:** This course is ideal for anyone who is charged with teaching others how to write a police report. It is designed for field training officers and supervisors teaching small groups or in a one-on-one situation as well as for academy instructors. Participants will learn how to construct learning activities for report writing that appeal to diverse learning styles. The course will be highly interactive and students will leave with many tools that can be applied on the job.
- DATES/TIMES:** September 3 through 5, 2008 8:00AM – 5:00PM
- LOCATION:** Napa Valley College Criminal Justice Training Center - Room 1013
- CERTIFICATIONS:**
- P.O.S.T Certified - Plan IV
 - .5 Units of College Credit
- COSTS:** \$65
- INSTRUCTORS:** The lead instructor is Todd Dischinger, instructional skills coordinator at the Napa Valley Criminal Justice Training Center. He is a subject matter expert in report writing and has designed and taught numerous report writing courses.
- REGISTRATION:** To reserve a seat, please call at (707) 253-3263 or Fax a request to (707) 253-3253. Enroll via the internet at www.nvccjtc.org.
- PARKING:** A parking permit is not required for exempt vehicles. All other vehicles should purchase a daily parking permit for \$1.00 from the parking machines located in the parking lots.

Napa Valley College Criminal Justice Training Center
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