



# Napa Valley College Criminal Justice Training Center

## PRESENTS

### Teaching Report Writing

- PURPOSE:** This course is ideal for anyone who is charged with teaching others how to write a police report. It is designed for field training officers and supervisors teaching small groups or in a one-on-one situation as well as for academy instructors. Participants will learn how to construct learning activities for report writing that appeal to diverse learning styles. The course will be highly interactive and students will leave with many tools that can be applied on the job.
- DATES/TIMES:** Oct. 5 through Oct. 7, 2010                      8:00AM – 5:00PM
- LOCATION:** Napa Valley College Criminal Justice Training Center - Room 1013
- CERTIFICATIONS:**    ➤ P.O.S.T Certified - Plan IV  
                                  ➤ .5 Units of College Credit
- COSTS:**                      \$68
- REGISTRATION:** To enroll for this course go to [www.nvccjtc.org](http://www.nvccjtc.org) and click on "Enroll In a Course Now." Online enrollments will receive a confirmation within 72 hours. Contact the main office at 707.253.3255 with any registration problems or questions.
- PARKING:** A parking permit is not required for exempt vehicles. All other vehicles should purchase a daily parking permit for \$2.00 from the parking machines located in the parking lots.

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Napa Valley College Criminal Justice Training Center  
2277 Napa-Vallejo Highway  
Napa, California 94558