
Basic Dispatch Course

9-1-1 Dispatchers, also known as Police Dispatcher, Public Safety Dispatcher, Communications Technician and other similar names, are typically employees of a municipal Police Department or County Sheriff's Department. Dispatchers are civilian employees of the Department who answer 9-1-1 emergency calls for police, fire and medical assistance. Dispatchers work shift work, seven days a week including weekends and holidays. The job is extremely challenging and can be very rewarding. There is tremendous career potential for talented Dispatchers in California.

All Dispatcher training is certified by the Commission on Peace Officer Standards and Training. Dispatchers in California must complete the Basic Dispatch Course within the first twelve months of employment. The Criminal Justice Training Center offers this course to those students interested in pursuing a career as a 9-1-1 Dispatcher. Completing this course is an excellent way to explore the career and to learn more about this exciting job.



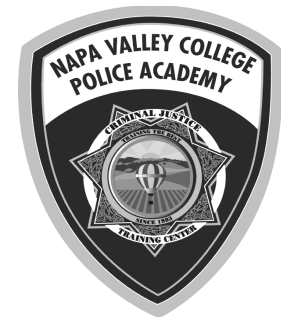
Entry-level pay in California varies from agency to agency depending on the level of responsibility and the size, type and location of the employer. The average starting salary is \$40,000 per year. Top pay can range up to \$75,000 per year.



Napa Valley College
Criminal Justice Training Center
2277 Napa-Vallejo Hwy
Napa CA 94558

Napa Valley College

9-1-1 Dispatcher Program



Criminal Justice Training Center

**Telephone: (707) 253-3255
Fax Number: (707) 253-3253
www.nvccjtc.org**

Degree Program

If you are interested in obtaining an Associate of Science Degree in Administration of Justice, you will need to complete the degree requirements associated with the Administration of Justice Program. This program is a four-semester course of study. Students are required to complete 60 units to include: General Education, Administration of Justice core courses and Electives. All of the six ADMJ core courses are offered each semester, three during the day and three during the evening. You may also enroll in the internship program under ADMJ 190/191/290/291 to obtain college credit while you receive on-the-job-training.



Certificate Requirements

(A total of 18 units are required for the Public Safety Dispatch Certificate)

Required Courses

CJT 296	Basic Dispatch Course	5 units
ADMJ 123	Community Policing	3 units

Choose 3 units from the following courses:

CISA 170	Keyboarding I	1-3 units
COMS 110	Introduction to Microcomputers	3 units
CISA 160	Beginning Database	3 units
CISA 165	Beginning Spreadsheets	3 units
CISA 186	Beginning Word Processing	3 units

Physical Ed/Health Requirement

A total of 1 unit

See the course list in the current catalog for acceptable classes to meet the A.S. degree requirement.

Certificate Electives

(Choose 6 units from the following courses)

ADMJ 121	Introduction to Law	3 units
ADMJ 122	Criminal Procedures	3 units
CJT 302	Advanced Law Enforcement Skills	.5-4 units

Associate of Science Degree Administration of Justice

Required Core Courses (18 units total)

ADMJ 120	Introduction to Administration of Justice	3 units
ADMJ 121	Introduction to Law	3 units
ADMJ 122	Criminal Procedures	3 units
ADMJ 123	Community Policing	3 units
ADMJ 124	Introduction to Investigation	3 units
ADMJ 125	Introduction to Evidence	3 units

General Education Courses

A total of 18 – 21 units

See the course list in the current catalog for acceptable classes to meet the A.S. degree requirement.

Physical Ed/Health Requirement

A total of 3 units

See the course list in the current catalog for acceptable classes to meet the A.S. degree requirement.

English Composition

A total of 3 units

See the course list in the current catalog for acceptable classes to meet the A.S. degree requirement.

Mathematics

A total of 3 units

See the course list in the current catalog for acceptable classes to meet the A.S. degree requirement.

Communication/Analytical Thinking

A total of 3 units

See the course list in the current catalog for acceptable classes to meet the A.S. degree requirement.

Multicultural/Gender Studies

A total of 3 units

See the course list in the current catalog for acceptable classes to meet the A.S. degree requirement.