



Cadet: _____

Evaluator: _____

Date: _____

**Napa Valley Criminal Justice Training Center
Portfolio Project and Presentation
Scoring Rubric**

Criteria	Weight	Unsatisfactory (Below Performance Standard)	Proficient (Minimal Requirements)	Advanced (In Addition To Minimum Requirements)
Presentation	100%	<ul style="list-style-type: none"> ○ The presentation is either too long or too short. ○ A required element (i.e., dimension or journal) is missing. ○ The presentation is disorganized. ○ The presenter uses unprofessional language or slang or uses pausing words (i.e., "um" "ah" "like" "you know") excessively. <p style="text-align: center;">60 70 79</p>	<ul style="list-style-type: none"> ○ The presentation is completed within the time allocated. ○ The presentation is complete and covers each dimension, evaluations, and journal. ○ The presentation includes visual aids or a demonstration. ○ Demonstrates good public speaking skills; makes eye contact; moves around the room; keeps the attention of the audience. <p style="text-align: center;">80 85 89</p>	<ul style="list-style-type: none"> ○ The presentation uses a unique approach to capture the attention of the audience. ○ Uses multi-media or computer graphics to enhance the presentation. ○ The presentation includes additional information without exceeding the time limitations. ○ Includes a clear explanation of strengths and weaknesses. <p style="text-align: center;">90 95 100</p>
Communication Skills	10%	<ul style="list-style-type: none"> ○ One or more reports is missing or does not include a scoring rubric. ○ One or more self-evaluations are missing. <p style="text-align: center;">1 3 5</p>	<ul style="list-style-type: none"> ○ Contains all graded reports and scored rubrics. ○ Contains a record of tactical communication scenario score. ○ Contains a written self-evaluation for each graded activity. <p style="text-align: center;">6 7 8</p>	<ul style="list-style-type: none"> ○ Self-evaluations are comprehensive and contain references to previous evaluations or to other evaluations in other dimensions. <p style="text-align: center;">9 10</p>
Problem Solving	10%	<ul style="list-style-type: none"> ○ One or more exercises tests are missing. ○ One or more self-evaluations are missing. ○ Scenario test score records are incomplete or difficult to understand. <p style="text-align: center;">1 3 5</p>	<ul style="list-style-type: none"> ○ Contains the non-injury accident report, crime scene practicum, domestic violence EPO, search warrant, and First Aid/CPR exercise test. ○ Contains a record of scenario test scores. ○ Contains a written self-evaluation for each graded activity. <p style="text-align: center;">6 7 8</p>	<ul style="list-style-type: none"> ○ Self-evaluations are comprehensive and contain references to previous evaluations or to other evaluations in other dimensions. ○ Use of a creative or innovative method of recording scenario test scores. <p style="text-align: center;">9 10</p>
Learning Ability	10%	<ul style="list-style-type: none"> ○ Learning domain and quiz scores are incomplete or difficult to understand. <p style="text-align: center;">1 3 5</p>	<ul style="list-style-type: none"> ○ Contains a record of all learning domain test scores. ○ Contains all graded quizzes. ○ Contains code of ethics recitation score. ○ Contains a written self-evaluation for each graded activity. <p style="text-align: center;">6 7 8</p>	<ul style="list-style-type: none"> ○ Self-evaluations are comprehensive and contain references to previous evaluations or to other evaluations in other dimensions. ○ Use of a creative or innovative method of recording test scores. <p style="text-align: center;">9 10</p>

Physical Fitness	10%	<ul style="list-style-type: none"> One or more test scores are missing. Test scores are incomplete or difficult to understand. <p style="text-align: center;">1 3 5</p>	<ul style="list-style-type: none"> Contains a record of all firearms qualification scores. Contains all three diagnostic PT test scores. Contains arrest and control test score. Contains baton performance test scores. Contains sustained resistance score. Contains a written self-evaluation for each graded activity. <p style="text-align: center;">6 7 8</p>	<ul style="list-style-type: none"> Self-evaluations are comprehensive and contain references to previous evaluations or to other evaluations in other dimensions. Use of a creative or innovative method of recording test scores. Includes a completed recorded from the academy fitness guidebook. <p style="text-align: center;">9 10</p>
Interpersonal Skills	5%	<ul style="list-style-type: none"> One or more test scores are missing. Does not include COP research paper. <p style="text-align: center;">1 2</p>	<ul style="list-style-type: none"> Contains a record of all scenario test scores related to crisis intervention and victimology. Contains COP research paper. Contains a written self-evaluation for each graded activity. <p style="text-align: center;">3 4</p>	<ul style="list-style-type: none"> Self-evaluations are comprehensive and contain references to previous evaluations or to other evaluations in other dimensions. Uses a creative or innovative method of recording test score. <p style="text-align: center;">5</p>
Self-Improvement	5%	<ul style="list-style-type: none"> Record of attendance is incomplete or difficult to understand. <p style="text-align: center;">1 2</p>	<ul style="list-style-type: none"> Contains personal attendance record. Contains record of participation in the Lifetime Fitness program. Contains ethics oral board score. Contains a self-evaluation of participation in the academy. <p style="text-align: center;">3 4</p>	<ul style="list-style-type: none"> Self-evaluations are comprehensive and contain references to previous evaluations or to other evaluations in other dimensions. Writes a report and includes detail in the presentation on how <u>Seven Habits of Highly Effective People</u> improved performance. <p style="text-align: center;">5</p>
Evaluations	15%	<ul style="list-style-type: none"> One or more evaluations are missing. <p style="text-align: center;">1 5 10</p>	<ul style="list-style-type: none"> Contains two formal evaluations from the RTO. Contains all peer evaluations. <p style="text-align: center;">11 12 13</p>	<ul style="list-style-type: none"> Includes a self-evaluation response that analyses feedback and demonstrates change in behavior. <p style="text-align: center;">14 15</p>
Daily Journal	10%	<ul style="list-style-type: none"> Journal entries are missing or incomplete. Journal entries contain spelling and grammatical errors that make it difficult to understand. <p style="text-align: center;">1 3 5</p>	<ul style="list-style-type: none"> Contains a journal entry for each day of the academy. Journal entries are complete for each entry. <p style="text-align: center;">6 7 8</p>	<ul style="list-style-type: none"> Journal entries are tied together and provide the reader with a chronology of the academy experience. Journal entries include additional information about the academy experience. <p style="text-align: center;">9 10</p>
Portfolio Organization	10%	<ul style="list-style-type: none"> The binder does not contain a complete cover. The binder contains loose pages. The binder does not contain a complete table of contents. The binder does not contain all four sections. <p style="text-align: center;">1 3 5</p>	<ul style="list-style-type: none"> The portfolio is organized into four sections using the binder and dividers provided by the academy. A table of contents is provided in the front of the portfolio. There are no loose pages or pages out of place. <p style="text-align: center;">6 7 8</p>	<ul style="list-style-type: none"> The binder cover is highly creative and in color. The binder is organized in a useful and innovative way. <p style="text-align: center;">9 10</p>

Comments: